

Supplementary Council Agenda



Epping Forest District Council

Council **Thursday, 25th May, 2017**

Place: Council Chamber, Civic Offices, High Street, Epping

Time: 7.30 pm

Committee Secretary: Council Secretary: Simon Hill
Tel: 01992 564249 Email:
democraticservices@eppingforestdc.gov.uk

3. APPOINTMENT OF VICE-CHAIRMAN (Pages 3 - 4)

To consider the attached nomination form.

7. REPORT OF THE APPOINTMENT PANEL (Pages 5 - 28)

(Leader of the Council) To consider the attached report.

7.1 Communities Select Committee - Co-option of Epping Forest Youth Council
(Pages 29 - 30)

(Chairman of Overview & Scrutiny) To consider the attached report.

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NOMINATION FORM FOR VICE-CHAIRMAN OF THE COUNCIL 2017/2018

Nominee: Councillor Richard Bassett

We the undersigned hereby nominate the above named Councillor for the position of Vice-Chairman of the Council for 2017/2018.

Councillor/Group	Signature
Councillor Sartin - Conservative	Councillor Sartin
Councillor Knapman - Conservative	Councillor Knapman
Councillor Webster – Conservative	Councillor Webster
Councillor S Kane - Conservative	Councillor S Kane
Councillor Philip - Conservative	Councillor Philip
Councillor Stavrou - Conservative	Councillor Stavrou
Councillor Hughes -Conservative	Councillor Hughes
Councillor Whitbread - Conservative	Councillor Whitbread
Councillor Waller - Conservative	Councillor Waller
Councillor Lea - Conservative	Councillor Lea
Councillor Mitchell - Conservative	Councillor Mitchell
Councillor H Kane - Conservative	Councillor H Kane
Councillor Lion – Conservative	Councillor Lion
Councillor Morgan - Independent	Councillor Morgan
Councillor Breare-Hall - Conservative	Councillor Breare-Hall
Councillor Wixley - LRA	Councillor Wixley
Councillor Bedford – Conservative	Councillor Bedford

The nomination form must be signed by not less than 15 District Councillors.

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(7) That the appointments to be made by the Leader of the Council to outside organisations carrying out Executive functions, as set out at Appendix 5, be received.

1. (Chairman of the Panel - Councillor C Whitbread) The Appointments Panel met on 11 May 2017 to consider nominations made by political groups and un-affiliated members for appointments to a range of member positions and other associated matters.

2. The Panel noted that one nomination for the position of Vice-Chairman of the Council had been received, that being for Councillor R Bassett. This nomination is dealt with elsewhere on the Council agenda.

3. In accordance with Regulation 8 of the Local Government (Committees and Political Groups) Regulations 1990, notices of the constitution of political groups received will be reported at the meeting by the Proper Officer.

4. The Panel was advised that proposals for the roles and responsibilities of the Cabinet had been amended for the coming year due to the nomination of a Portfolio Holder for vice-Chairman of Council. Consequently, the Leader of Council had taken this opportunity to reduce the number of Cabinet members by one and revise some of the responsibilities of the eight Portfolio Holders accordingly. The appointments made by the Leader of the Council, of Cabinet members and the membership of Cabinet Sub-Committees, are set out in Appendix 1 to this report, and the new Cabinet Portfolios responsibilities are shown at Appendix 2.

5. The Panel have been able to bring forward some agreed nominations in respect of Committees, Sub-Committees and Panels, which are set out at Appendix 3 to this report. However, we have not received all of the proposals of the Conservative Group for appointments to such Committees, Sub-Committees and Panels. All nominations remaining outstanding are highlighted in the schedule and will be reported at the meeting. Where the number of nominations exceeds the available places, the Council will be required to vote on appointments.

6. In 2016/17, membership of the Overview and Scrutiny Committee had been extended to seventeen members on a pro rata basis. This was to provide for an additional seat on the Committee to be allocated to both the Conservative and the Loughton Residents Association Groups, who subsequently allocated one of their seats to Councillor S Murray who is an independent member.

7. For 2017/18, the Panel felt that membership of the Overview and Scrutiny Committee should revert back to 15 members. The Overview and Scrutiny Committee is required to be appointed on a pro rata basis and any deviation would require no member of Council voting against it. Consequently, the Conservatives have been allocated 9 places, the LRA 3 places, with the Green Party, Liberal Democrat Party and Independents being given one place each.

8. The Panel are recommending that group representatives provide nominations for membership of the four Select Committees for 2017/18 to the Overview and Scrutiny Committee at its meeting on 6 June 2016, which will then make the formal appointments; these nominations should be received by the Proper Officer by 24 May 2017.

9. The Panel have been able to agree some nominations to outside bodies carrying out Council regulatory or non-Cabinet functions as detailed in Appendix 4 to this report and request the Council to confirm or, where necessary, vote on these appointments. The proposals of the Leader of the Council for appointments to outside organisations carrying out Executive functions have also been confirmed and are attached at Appendix 5.

10. The Panel recommend as set out at the commencement of this report.

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CABINET & CABINET COMMITTEES - LEADER NOMINATIONS 2017/18**(a) Deputy Leader**

	2017/18
Deputy Leader	S A Stavrou

(b) Other Cabinet Members/Allocation of Portfolios

Portfolio	Portfolio Holder 2017/18
Leader	C Whitbread
Asset Management & Economic Development	A Grigg
Environment	W Breare-Hall
Finance	G Mohindra
Planning & Governance	J Philip
Housing	S A Stavrou
Leisure & Community Services	H Kane
Safer, Greener & Transport	G Waller
Technology & Support Services	A Lion

(c) Cabinet Committee Memberships (not part of pro rata allocations)**(i) Finance and Performance Management Cabinet Committee**

Finance Portfolio Holder (Chairman)
 Leader
 Housing Portfolio Holder
 Planning & Governance Portfolio Holder
 Technology and Support Services Portfolio Holder

(ii) Asset Management and Economic Development Cabinet Committee

Asset Management and Economic Development Portfolio Holder (Chairman)
 Environment Portfolio Holder
 Finance Portfolio Holder
 Leisure and Community Services Portfolio Holder
 Safer, Greener and Transport Portfolio Holder

(iii) Local Plan Cabinet Committee

Planning & Governance Portfolio Holder (Chairman)
 Leader
 Asset Management and Economic Development Portfolio Holder
 Housing
 Technology and Support Services Portfolio Holder

(iv) Council Housebuilding Cabinet Committee

Housing Portfolio Holder (Chairman)
 Planning & Governance Portfolio Holder

Environment Portfolio Holder
Finance Portfolio Holder
Safer, Greener and Transport Portfolio Holder

Part3
Scheme of Delegation
Appendix 4
Portfolio Responsibilities

See the Article relating to Decision Making for limits of delegation

Leaders Portfolio

Cabinet Chairman, Signatory for decisions taken in absence of other portfolio holders or where they have a material (Disclosable or personal) interest, Co-ordination of Cabinet business, Corporate Objectives, performance indicators and **improvement plans, as well as the equality duties of the Council**. Transformation and Customer Service, **including compliments and complaints**. Representation of the Council across established forums and meetings. Liaison with Chief Executive, Directors and Leadership Team.

Finance

Budget setting and reporting, financial management including investments, procurement and insurance. Risk Management. Responsibility for finance functions including Accountancy, Housing Benefits, Council Tax and NNDR, Cashiers. Welfare Reform. Debt and recovery.

Technology and Support Services

Matters related to the Council's ICT team and future strategy. Those support services within the remit of the Resources Directorate, for example, Human Resources, Payroll, Administration, Reprographics, Health and Safety, Facilities management. **Audit including Corporate Fraud, and matters related to Legal Services. Broadband for the District.**

Planning and Governance

Democratic Services, **Public Relations** and Information including the website provision, Elections section, Freedom of information, Matters relating to Development Control, Enforcement, **Building Control and Local Land Charges. All matters related to the delivery of the Local Plan, Planning Policy and large scale Section 106 and Community Infrastructure Levy agreements.**

Asset Management and Economic Development

Commercial property, estates and asset management (including North Weald airfield assets) and economic development/tourism. Business Champion.

Housing

Deputy Leader. Council housing and housing land sales, proposals for affordable housing. Homelessness and its prevention, HRA estate management, investment, tenant matters including transfers and maintenance/repairs. Sheltered and private sector housing. Decent homes and adaptations. Careline and Care and Repair. Park Homes.

Safer, Greener, Transport

Community Safety, Safeguarding, Premises & Taxi Licensing, Conservation, Countrycare, Tree Protection, Energy Efficiency, Energy conservation, Fuel Poverty, Car Parking & NEPP Liaison, Highways Liaison, Public Transport Liaison, Community Transport.

Environment

Environmental Health matters and management, waste management, pollution and land drainage/sewers and Emergency Planning. Statutory nuisances, abandoned vehicles and animal welfare. Environmental co-ordination. Depots management and Fleet Operations. Grounds maintenance and Roding Valley LNR.

Leisure and Community Services

Leisure Management. North Weald Airfield (Operations). Neighbourhood services

Health and sport. Arts, Community and Sports Development including holiday schemes, Museum Services, Young people and Youth Council. Grant Aid requests. A champion for the voluntary sector.

COMMITTEE ETC. NOMINATIONS 2017/18

AREA PLANS SUB-COMMITTEE EAST (19 MEMBERS) (NOT PRO RATA)*						
	Conservative Group	Green Party Group	Liberal Democrat Group	LRA Group	UKIP	Independent Members
Page 13 MEMBERSHIP 2017/18	Chairman	S Jones				
	Vice-Chairman	P Keska				
		N Avey		B Surtees		R. Morgan
		N Bedford		JH Whitehouse		
		T Boyce		JM Whitehouse		
		H Brady				
		W Breare-Hall				
		A Grigg				
		S Jones				
		P Keska				
		M McEwen				
		J Philip				
		B Rolfe				
		D Stallan				
		G Waller				
	C Whitbread					
	H Whitbread					

*Membership of Area Plans Sub-Committee East comprises all members of the relevant wards.

AREA PLANS SUB-COMMITTEE WEST (14 MEMBERS) (NOT PRO RATA)*

		Conservative Group	Green Party Group	Liberal Democrat Group	LRA Group	UKIP	Independent Members
MEMBERSHIP 2017/18	Chairman	G Shiell					
	Vice-Chairman	E Webster					
		R Bassett				R Butler	D Dorrell
		R Gadsby					
		L Hughes					
		H Kane					
		S Kane					
		Y Knight					
		J Lea					
		A Mitchell					
		M Sartin					
		G Shiell					
		S Stavrou					
	E Webster						

*Membership of Area Plans Sub-Committee West comprises all members of the relevant wards.

AREA PLANS SUB-COMMITTEE SOUTH (25 MEMBERS - SUBJECT TO 'OPT IN') (NOT PRO RATA)*

		Conservative Group	Green Party Group	Liberal Democrat Group	LRA Group	UKIP	Independent Members
MEMBERSHIP 2017/18	Chairman	G Chambers					
	Vice-Chairman	A Patel**			C P Pond**		
		G Chambers	S Heap		R Baldwin		
		K Chana	S Neville		A Beales		
		J Knapman			R Jennings		
		A Lion			J Jennings		
		B Sandler			H Kauffman		
		D Sunger			CC Pond		
		A Patel			CP Pond		
		G Mohindra			C Roberts		
					D Roberts		
					D Wixley		
					L Girling		
				L Mead			

*Membership of Area Plans Sub-Committee South comprises all members of the relevant wards, subject to opt-in. Each member above has opted-in for 2017/18. Councillors R Brookes and S. Murray have opted-out for 2017/18.

** NB: Two nominations for Vice-Chairman

AUDIT AND GOVERNANCE COMMITTEE (5 MEMBERS PLUS 2 CO-OPTED PERSONS)*

		Conservative Group	Green Party Group	Liberal Democrat Group	LRA Group	UKIP	Independent Members
MEMBERSHIP 2017/18	Chairman	The chairman of the Committee is appointed at first meeting in each municipal year					
		J Knapman		JM Whitehouse	R Jennings		
		L Hughes					
		A Patel					

*The Vice-Chairmanship of the Audit and Governance Committee is assumed by a co-opted person if the Chairman is a Member, and vice versa.

CONSTITUTION WORKING GROUP (11 MEMBERS)

		Conservative Group	Green Party Group	Liberal Democrat Group	LRA Group	UKIP	Independent Members
MEMBERSHIP 2017/18	Chairman	M McEwen					
	Vice-Chairman	M Sartin					
		M McEwen		JH Whitehouse	CC Pond		D Dorrell
		J Philip			CP Pond		
		L Hughes					
		M Sartin					
		D Stallan					
		G Waller					
	S Kane						

DISTRICT DEVELOPMENT MANAGEMENT COMMITTEE (15 MEMBERS)*

		Conservative Group	Green Party Group	Liberal Democrat Group	LRA Group	UKIP	Independent Members
MEMBERSHIP 2017/18	Chairman	B Sandler					
	Vice-Chairman	B Rolfe					
		G Shiell	S Heap	JM Whitehouse	R Jennings	R Butler	R Morgan
		H Brady			H Kauffman		
		G Chambers			CC Pond		
		S Jones					
		J Knapman					
		D Stallan					
		B Rolfe					
	B Sandler						
	S Kane						

NB: 16 Nominations for 15 Places

JOINT CONSULTATIVE COMMITTEE (9 MEMBERS PLUS 9 STAFF SIDE REPRESENTATIVES)*							
		Conservative Group	Green Party Group	Liberal Democrat Group	LRA Group	UKIP	Independent Members
MEMBERSHIP 2017/18	Vice-Chairman*	A Lion					
		S Kane		B Surtees	R Baldwin		
		J Knapman			C Roberts		
		A Lion					
		G Chambers					
		J Philip					
		G Waller					

*The Chairmanship of the Joint Consultative Committee is to be assumed by a Staff-Side representative for 2017/18.

LICENSING COMMITTEE (AND SUB-COMMITTEE) (15 MEMBERS*)

		Conservative Group	Green Party Group	Liberal Democrat Group	LRA Group	UKIP	Independent Members
MEMBERSHIP 2017/18	Chairman			B Surtees			
	Vice-Chairman						R Morgan
		N Bedford	S Neville	B Surtees	J Jennings		R Morgan (Con Nomination)
		L Hughes			CP Pond		D Dorrell
		K Chana			L Mead		
		D Sunger					
		P Keska					
		A Lion					
		B Rolfe					
		M Sartin					
Licensing Sub-Cttee Chairmen (6)	P Keska M Sartin	S Neville	B Surtees	J Jennings		R Morgan (Con Nomination)	

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The Licensing Act 2003 requires that the Licensing Committee comprise no more than 15 members. Licensing Sub-Committees should comprise no more than 3 members.

OVERVIEW AND SCRUTINY COMMITTEE (15 MEMBERS)

		Conservative Group	Green Party Group	Liberal Democrat Group	LRA Group	UKIP	Independent Members
MEMBERSHIP 2017/18	Chairman	M Sartin					
	Vice-Chairman				R Brookes		
		N Avey	S Neville	B Surtees	R Baldwin		S Murray
		N Bedford			R Brookes		
		S Kane			D Wixley		
		A Mitchell					
		A Patel					
		H Whitbread					
		M Sartin					
		Y Knight					
	D Stallan						

STANDARDS COMMITTEE (9 MEMBERS)

		Conservative Group	Green Party Group	Liberal Democrat Group	LRA Group	UKIP	Independent Members
MEMBERSHIP 2017/18	Chairman	G Chambers					
	Vice-Chairman				C P Pond		
		G Chambers		JH Whitehouse	C P Pond		
		S Kane			C Roberts		
		M McEwen					
		A Mitchell					
		B Rolfe					
	N Avey						

STAFF APPEALS PANEL (5 MEMBERS AND 5 DEPUTIES)

		Conservative Group	Green Party Group	Liberal Democrat Group	LRA Group	UKIP	Independent Members
MEMBERSHIP 2017/18	Chairman	To be determined at each meeting of the Panel					
	Vice-Chairman						
		G Chambers	S Neville		L Mead		
		B Rolfe	S Heap (Dep)		CP Pond (Dep)		
		B Sandler					
		L Hughes (Dep)					
		Y Knight (Dep)					
	A Mitchell (Dep)						

OTHER BODIES (NOT PRO-RATA)

LEISURE MANAGEMENT CONTRACT MONITORING BOARD (6 MEMBERS)*

		Conservative Group	Green Party Group	Liberal Democrat Group	LRA Group	UKIP	Independent Members
MEMBERSHIP 2017/18		G Chambers		JM Whitehouse	R Brookes		R Morgan
		H Kane					
		P Keska					

PORTFOLIO HOLDER ADVISORY GROUP - LEISURE MANAGEMENT*

		Conservative Group	Green Party Group	Liberal Democrat Group	LRA Group	UKIP	Independent Members
MEMBERSHIP 2017/18							

***Director of Neighbourhoods has advised that this Group is not required to be re-appointed for 2017/18**

**OFF STREET CAR PARKING CONTRACT MONITORING BOARD (NEW)
(2 MEMEBRS PLUS 2 OFFICERS AND 4 REPRESENTATIVES OF THE COUNCIL'S OFF STREET CAR PARKING CONTRACTOR)**

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		Conservative Group	Green Party Group	Liberal Democrat Group	LRA Group	UKIP	Independent Members
MEMBERSHIP		G Waller					
		N Bedford					

**WASTE MANAGEMENT PARTNERSHIP BOARD
(2 MEMBERS PLUS 2 OFFICERS AND 4 REPRESENTATIVES OF THE COUNCIL'S WASTE MANAGEMENT CONTRACTOR)**

		Conservative Group	Green Party Group	Liberal Democrat Group	LRA Group	UKIP	Independent Members
MEMBERSHIP		Environment PH					
		Finance PH					

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REPRESENTATION ON OUTSIDE ORGANISATIONS 2017/18

1. Council Appointments - Organisations Carrying Out Council Regulatory or Non-Cabinet Functions

Organisation and Allocation Category		Nominations for 2017/18
1.	Epping Forest Care and Repair Management Committee	A Grigg A Mitchell G Shiell
2.	Epping Forest Citizens' Advice Bureau	J Jennings J Knapman (Voting Member) K Chana
3.	Campaign to Protect Rural England (Essex Branch)	Y Knight TBC (Deputy)
4.	Epping Forest Community Transport Board of Trustees	G Waller
5.	Epping Forest Housing Aid Committee	J Lea
6.	Epping Forest Local Highways Panel	C Roberts N Avey R Bassett G Chambers TBC P Keska E Webster
7.	Epping Forest Local Liaison Group	L Hughes (BCEUN); G Chambers (BHW); W Breare-Hall (ELTC); N Avey or J M Whitehouse (EH); CP Pond (LSJ); J Jennings (LSM); R Baldwin (LF); J Philip (TB); and S A Stavrou (WAHB).
8.	Essex Police and Crime Panel	G Waller
9.	Essex Health Overview and Scrutiny Committee	Not required for 2017/18. Check appointment of Essex County Council.
10.	Grange Farm Managing Trustees (Term to 31.5.19)	Not required for 2017/18
11.	Lee Valley Regional Park Authority (Term to 30.6.21)	Two four-year appointments from 1-Jul-17: M Sartin S A Stavrou

Organisation and Allocation Category		Nominations for 2017/18
12.	Leisure Centres Liaison Groups: (a) Epping Sports Centre (b) Ongar Leisure Centre (c) Loughton Leisure Centre (d) Waltham Abbey Swimming Pool	J M Whitehouse H Whitbread W Breare-Hall B Surtees N Bedford P Keska R Brookes S Neville G Chambers A Patel J Lea G Shiell
13.	Epping Forest Local Councils Liaison Committee	D Stellan J Lea M Sartin B Rolfe E Webster J H Whitehouse A Boyce
14	Outer North-East London Joint Health Overview and Scrutiny Committee	A Patel
15.	Princess Alexandra Hospital - Partnership Governor	A Patel
16.	Roding Valley Meadows Local Nature Reserve: (a) Management Committee (b) Working Group	S Murray Officer Representative - TBC
17.	Stansted Airport Consultative Committee	M Sartin G Waller
18.	Stansted Airport Community Trust Fund	R Morgan

Organisation and Allocation Category		Nominations for 2017/18
19.	Town Centre Partnerships:	
(a)	Buckhurst Hill Village Forum	G Chambers A Patel S Heap
(b)	Epping Town Centre Partnership	N Avey H Whitbread J M Whitehouse
(c)	Loughton Broadway Town Centre Partnership	C Roberts D Roberts
(d)	Loughton High Road Town Centre Partnership	A Beales J Jennings
(e)	Ongar Town Forum (Steering Group)	N Bedford P Keska B Surtees
(f)	Waltham Abbey Town Partnership	H Kane TBC
20.	Voluntary Action Epping Forest	B Rolfe
21.	Waltham Abbey Royal Gunpowder Mills Ltd	H Kane
22.	Waltham Abbey Tourist Information Centre (Joint Management Committee)	E Webster A Mitchell J Lea
23.	West Essex Wellbeing Joint Committee	G Mohindra A Patel J H Whitehouse

2. Appointments Held by Officers – Organisations Carrying Out Executive Functions (Appointments by the Leader)

	Organisation and Committee Responsible	Representative 2017/18
1.	Association of Retained Council Housing (ARCH)	Director of Communities (or representative)
2.	National Society for Clean Air (SE Division)	Director of Neighbourhoods (or representative)
3.	Standing Conference – Investigation of Air Pollution	Director of Neighbourhoods (or representative)

	Organisation and Committee Responsible	Representative 2017/18
4.	Roding Valley Meadow Local Nature Reserve Working Group	Director of Neighbourhoods (or representative)

3. Appointments Held by Officers – Organisations Carrying Out Council Regulatory or Non-Executive Functions

This Appendix indicates those organisations where the Council determined on 25 April 1995 that the representatives should be officers.

	Organisation and Committee Responsible	Representative
1.	Essex Water Safety Liaison Committee	Director of Neighbourhoods (or representative)
2.	Voluntary Action Epping Forest (see also member appointments schedule)	Grants Officer (+one member)

REPRESENTATION ON OUTSIDE ORGANISATIONS 2017/18

1. Leader Appointments - Organisations Carrying Out Executive Functions

Organisation and Allocation Category		Nominations for 2017/18
1.	Association of Retained Council Housing - Executive Board	Housing Portfolio Holder (see also Officer appointment)
2.	Civil Enforcement of Parking and Traffic Regulations Outside London - Adjudication Joint Committee	Safer, Greener & Transport Portfolio Holder
3.	Epping Forest District Community Safety Partnership	Safer, Greener & Transport Portfolio Holder Environment Portfolio Holder (Deputy)
4.	East of England Local Government Association	Leader
5.	Enfield, Essex and Hertfordshire Border Liaison Group	R Bassett M Sartin E Webster Y Knight (Deputy) J Lea (Deputy) G Shiell (Deputy)
6.	Epping Forest District Local Strategic Partnership (LSP): (a) LSP Board; (b) Health Equalities Group; (c) Safer Communities Partnership; (d) Sustainable Communities Group; (e) Epping Forest Children's Partnership	Leader Finance Portfolio Holder B Sandler Safer, Greener & Transport Portfolio Holder Asset Management & Economic Development Portfolio Holder E Webster
7.	Essex Community Wide Traveller Unit	Planning & Governance Portfolio Holder
8.	Essex Waste Partnership - Inter-Authority Member Working Group	Environment Portfolio Holder Safer, Greener & Transport Portfolio Holder (Deputy)

Organisation and Allocation Category		Nominations for 2017/18
9.	Harlow Stansted Gateway Transportation Board	Safer, Greener & Transport Portfolio Holder Asset Management & Economic Development Portfolio Holder (Deputy)
10.	Local Government Association - General Assembly	Leader Deputy Leader
12.	North Essex Parking Partnership	Safer, Greener & Transport Portfolio Holder Environment Portfolio Holder (Deputy)
13.	South East Local Enterprise Partnership	Leader Asset Management & Economic Development Portfolio Holder
14.	Waste Management Partnership Board	Environment Portfolio Holder Safer, Greener & Transport Portfolio Holder (Deputy)
15.	West Essex Alliance	Leader Asset Management & Economic Development Portfolio Holder (Deputy)
16.	Co-operation for Sustainable Development Board (New for 2017/18)	Planning & Governance Portfolio Holder

Report to Council

Date of meeting: 25 May 2017

Subject: Communities Select Committee - Co-option of Epping Forest Youth Council

Report of: Overview and Scrutiny Committee (Chairman of Overview and Scrutiny Committee)

Recommendation:

- (1) That a representative of the Epping Forest Youth Council be appointed as a non-voting co-optee to the Communities Select Committee from the 2017/18 Municipal Year; and**
- (2) That the representative be either one person or rotating representatives, as agreed by the Youth Council.**

1. At its meeting on 14 March 2017 the Communities Select Committee received a presentation from members of the Epping Forest Youth Council on the use of the Council's District Development Fund (DDF) funding of £8,000 for projects in the last year and the proposed use of the allocated £5,000 DDF funding for 2017/18. The Youth Council also gave a very informative and inspirational presentation on its current work.
2. The Select Committee was so impressed with the Youth Council's presentation, and how the youth councillors presented themselves and answered questions at the meeting, that it agreed that it would like to invite a representative of the Youth Council to be co-opted to attend its meetings from the 2017/18 municipal year. This possibility was briefly discussed with the youth councillors attending the meeting, who thought that this would be very much welcomed by the Youth Council, and that they would be happy to consider whether this should be one youth councillor co-opted for all the meetings each year or different youth councillors attending each meeting. The Select Committee felt that it would benefit from having the views of a young person at its meetings and, indeed, potentially suggesting issues for discussion, and that the youth councillor(s) who attend meetings would benefit from experiencing and being involved with a formal committee environment. The Select Committee already has one co-opted member in the Chairman of the Epping Forest Tenants and Leaseholders Federation.
3. The Overview and Scrutiny Committee supports the proposal for a representative of the Epping Forest Youth Council to be co-opted to the Communities Select Committee from the 2017/18 municipal year and that this be either be one person or rotating representatives, to be agreed by the Youth Council.
4. The appointment of non-voting co-opted members to a select committee requires the agreement of the Council in accordance with Paragraph 6 of Article 6 (Overview and Scrutiny) of the Constitution. We therefore recommend this accordingly.

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